



## **Career Opportunity: Researcher / Programme Officer (Right to Food Programme)**

The post is to be based in **Yangon** and opened to **Myanmar National** and advertised Nationwide.

**Oxfam** is a leading International NGO with a worldwide reputation for excellence and over 70 years of experience. It's not unfortunate that people live in poverty. With enough wealth in this world to go around it's unjustifiable. It's not just their problem. It's ours too. Our humanitarian, development and campaigning projects change lives around the world, and with the right support, we can beat poverty and injustice. Thousands of people already commit their time and talents to our campaigning, humanitarian and long-term development projects. Now we're looking for yours.

<b>The role:</b>	To contribute to the results of Oxfam's Right to Food project team (Strategic Partnership Project) in accomplishing project goal, objectives and activities effectively and efficiently.
<b>Level:</b>	National, D1
<b>Employment term:</b>	Fixed – Term (until 31 <sup>st</sup> December 2018)
<b>Report to:</b>	Program Policy Advisor (Right to Food)
<b>What we offer:</b>	Respectful and empowered working environment, Life insurance, Medical+ dental + optical benefits, Competitive salary and Career advancement opportunities, Generous leave entitlement

### **KEY RESPONSIBILITIES:**

- Represent Oxfam in various forums and networks as mandated by RtF project and directed by Program Policy Advisor.
- Carry out research and analysis on issues of relevance to the project, including on land issues, private sector policies and practices, government policy issues, and community level participatory research activities.
- Support Program Policy Advisor for planning, management and implementation of RtF project with Partner.
- Support programme policy advisor in liaison with project partner for day-to-day project coordination and on routine matters including monitoring reports, joint activities (including strategy review meetings, and joint external events), MEAL activities)
- Liaison with project partner and key allies (LCG in particular) for practical coordination and in relation to joint activities in the field of monitoring, evaluation and learning (MEAL), policy, capacity building,
- Coordinate from Oxfam's side the implementation of the activities in the MEAL plan of the project, relating to reporting, and monitoring.
- Undertake field visits as agreed upon by Partner to project areas (including for research purposes) and share updates to program policy advisor on the project status.
- Supporting programme policy advisor in developing and implementing influencing strategies, capacity building with the project partner
- Attending (and at times organizing) internal and external events, meetings, and reporting on them.
- Support programme policy adviser in ensuring that adequate and regular information is shared with donor and that gender is addressed in programming and process as per Oxfam's standard.
- Maintain that diversity and humanitarian concerns are also integrated throughout the programme.

## SKILLS AND COMPETENCE:

- 2 years experience of program work, including planning, monitoring activities, and field experience, on projects including private sector engagement, governance, and land projects (Desirable).
- Experience in carrying out research professionally or academically (including field level research)
- University degree in related field (political science, law, economics, rural development, anthropology etc)
- Experience of working with Myanmar NGOs and Community Based Organizations on land governance and community forestry.
- Satisfactory level interpersonal and communications skills.
- Fluency in spoken and written Burmese and English.
- Ability to follow and summarize internal meetings, and external events and meetings, in particular policy discussions (in writing or verbally)

### Other:

- Ability to travel to remote areas in the programme area sometimes for extended periods.
- Commitment to an understanding of Oxfam's aims values and principles.
- Understanding of gender, diversity issues and demonstrable commitment to promote gender equality and diversity.

**Closing date:** 22<sup>nd</sup> September 2016, 5:00 PM

**How to apply:** Please state applied position in email subject line and send CV and cover letter to Human Resources Department through [myanmarhr@oxfam.org.uk](mailto:myanmarhr@oxfam.org.uk)

(OR)

Oxfam office, No. 34, Corner of Aung Taw Mu Street and Golden Hill Avenue Street, Golden Valley Ward 2, Bahan Township, Yangon, Myanmar.  
Phone: +95 (0)1 539986, 539987, 539958, 539189 and 504918

**Detail and complete job profile is available upon request.**

We regret that only short-listed applicants will be contacted.

**Oxfam is committed to equal opportunities and diversity. We welcome and encourage applications from women, minority and underrepresented groups.**

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